



MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, August 4, 2014

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Director of Public Works Woodbury
Community & Economic Development	Village Planner Robles
Director McNellis	

ROLL CALL

Mayor Blomberg called the meeting to order at 7:20 p.m. and Village Manager Burke called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of July 28, 2014 Committee of the Whole Meeting Minutes.

The minutes of the July 28, 2014 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a request for Referral of an Amendment to an existing Annexation Agreement and Special Use Ordinance for a church at 1207 Riverwoods Road, and Annexation of 1.92 acres at 24325 Riverwoods Road (Ascension of Our Lord Greek Orthodox Church)

Village Planner Robles provided the background of the 2008 request and a summary of the current request. In 2011 the Board requested the church revise the plans to decrease impervious surface not to exceed 36% and to reduce the size/scale of the proposed building. The 2008 application has been withdrawn, and a new application and Site Development Plan has been

submitted. Based on a referral from the Board the next steps would be to involve the Architectural Review Board (ARB) to review the architecture and site design. Since this request involves annexation of land, the Village Board will hold the Public Hearing regarding Annexation, the amendment to the Annexation Agreement, and the amendment to the existing Special Use Ordinance. Village Planner Robles reviewed staff recommendations to be made to the ARB if referred.

Mr. Mike Firsel, Attorney with Ruben, Firsel & Ross, LLC, representing Ascension of our Lord Greek Orthodox Church provided background of the previous request and a detailed presentation of the revised, proposed plan. A tentative neighbor meeting has been scheduled for August 20, 2014 at 7:00 p.m. pending the outcome of the Village Board's consideration of the referral request at this meeting.

Trustee McDonough noted some of the parking lot in the previous plan was gravel, not impervious surface, and asked if any of the current planned parking would be anything other than asphalt. Mr. Firsel stated the current proposed parking lot would be 100% asphalt.

Trustee McAllister asked if the neighbors the church would be inviting to the pending neighbor meeting were the same group involved in the previous planned meetings. Mr. Firsel confirmed the same address list or group of neighbors would be invited to the meeting. Trustee Brandt recommended adding additional invitees to include new residents in the area. Trustees Servi and Grujanac recommended announcing the neighbor meeting on Village media.

A brief conversation followed regarding the height of the proposed tower, impervious surface and building materials.

There was a consensus of the Board to refer this item to the Architectural Review Board.

3.12 Consideration and Discussion of Zoning Board Recommendations Regarding Text Amendments to Chapters 3 and 6, Title 2, Boards and Commissions, and Chapter 14, Administration & Enforcements of the Zoning Code to Update Administrative Processes (Village of Lincolnshire).

Village Planner Robles summarized the Zoning Board recommendation regarding Text Amendments to Chapters 3, 6

and the replacement of Chapter 14 of the Zoning Code to update Administrative processes.

Trustee McDonough noted he agrees with streamlining minor changes but is not sure the proposed wording captures these changes and asked if there was a way to define what a minor change is versus a major change to a special use. Village Planner Robles noted any change that does not alter the nature of the use is defined as minor but staff will work with Village Attorney Simon to better clarify. Village Attorney Simon noted regardless of a list attempting to provide a better definition of the difference between major and minor changes, it would still require a degree of interpretation by staff since there cannot be an exhaustive list attempting to capture every potentiality, and it is hard to limit things and predict change. Trustee McDonough recommended saying “non-altering of the nature of use/anything that is not minor would be major”.

There was a brief discussion regarding the referral steps in the review process and referral votes from other Boards. Mayor Blomberg recommended maintaining the current voting requirement of the Zoning Board for recommendations at four votes to make determination or recommendation to the Village Board. Village Planner Robles noted staff’s suggestion was to have a motion be made by a simple majority of an entire Board. The consensus of the Board was to retain the current four vote minimum requirement to make a recommendation or determination on petitions before the Village’s advisory bodies.

Mayor Blomberg asked if the Board could get notification regarding what items were to be brought before the other Boards. Village Planner Robles suggested putting information being brought before the other Boards in Manager’s Notes.

Trustee McDonough asked for clarification on the appeal process and asked if a resident could appeal an item even if they were not the petitioner. Village Attorney Simon noted if staff made a decision on an interpretation of the Code, and a resident wanted to appeal, it would go to an Administrative body. If the individual is not satisfied with the Administrative body, the appeal would then go before the Village Board; the Zoning Board and ARB would not be the final decision on the appeals of interpretation of Village Code.

There was a consensus of the Board to place this item on the Agenda for approval at the next Regular Village Board Meeting.

Mayor Blomberg requested the Board discuss Parks and Recreation agenda item 3.51 next on the Agenda.

The consensus of the Board was to move up item 3.51 for discussion.

3.5 Parks and Recreation

3.51 Consideration and discussion of Park Board Recommendation to Approve a Request by the Village Club of Lincolnshire to Use North Park for a Charity Fundraiser on Sunday, October 5, 2014. (The Village Club)

Director of Public Works Woodbury summarized the Village Club request to use North Park for a Charity Fundraiser and to waive the \$100 Picnic Permit Fee.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Consideration of a Resolution Approving Certain Closed Session Meeting Minutes – First Review – 2014 and Authorizing the Destruction of Certain Audio Recordings of Closed Sessions Minutes (Village of Lincolnshire)

Village Manager Burke summarized the Resolution noting this was the first reading and once the minutes are reviewed by the Board, the closed session meeting minutes will be brought back for approval at the August 25, 2014 meeting. Village Manager Burke noted the resolution pertains to approval only of the minutes and does not contemplate the release of these closed session minutes at this time.

There was a consensus of the Board to place this item on the next Regular Village Board Meeting for discussion and approval.

3.22 Consideration of a Resolution Authorizing the Village Manager to Execute Documentation to Secure a Final Electricity Price for Various Electricity Accounts (Village of Lincolnshire)

Village Manager Burke summarized the Resolution authorizing the Village Manager to execute documentation to secure a final price for various electricity accounts.

Village Attorney Simon suggested some changes to the submitted Resolution which will be made when brought before the Board at the Regular Village Board meeting on August 25, 2014.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.3 Public Works

3.4 Public Safety

3.41 Consideration and Discussion of the Issuance of a Class “D” Liquor License for Go Roma Lincolnshire, LLC, D.B.A. Go Roma (Village of Lincolnshire)

Chief of Police Kinsey summarized the request to issue a Class “D” liquor license for Go Roma.

Trustee McAllister asked if a background check is being done on a new owner or requestor of a liquor license. Chief of Police Kinsey confirmed a background check is done on all petitioners requesting a liquor license. Trustee McAllister asked if an interview is held prior to issuance. Chief of Police noted an interview is not held, and usually staff is working directly with the petitioner’s attorney. Trustee McAllister suggested more precautions may need to be put in place when issuing the liquor licenses given all the heightened concern about identity theft.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

~~**3.51 Consideration and discussion of Park Board Recommendation to Approve a Request by the Village Club of Lincolnshire to Use North Park for a Charity Fundraiser on Sunday, October 5, 2014. (The Village Club)**~~

Item 3.51 was moved up and discussed earlier on the agenda.

3.52 Consideration and Discussion of Park Board Recommendation to Install a Basketball Court at Balzer Park (Village of Lincolnshire)

Director of Public Works Woodbury summarized the Park Board

recommendation to install a basketball court at Blazer Park.

Trustee McDonough asked if any negative responses were received. Director of Public Works Woodbury noted there were not negative comments regarding the proposed basketball courts, and the only comment was regarding a request that no lights be installed. The proposal does not include lights.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

5.0 **UNFINISHED BUSINESS**

6.0 **NEW BUSINESS**

Trustee Grujanac noted National Night Out would be taking place the next day, August 5, 2014

7.0 **EXECUTIVE SESSION**

8.0 **ADJOURNMENT**

Trustee McDonough moved and Trustee McAllister seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:35 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk